



# *Young Ladies' Grand Institute*

*A Catholic Women's Organization*

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Debra Ramirez-Cruz, Grand President

Patricia McGuire, Grand Secretary  
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Dear Sisters:

April 2025

**NEWS FROM THE MARCH BOARD OF GRAND DIRECTORS' MEETING held on March 1, 2025:** The Board of Grand Directors approved the following:

- The registration fee for the 121<sup>st</sup> Grand Institute Convention was set at **\$60.00** for Grand Officers and All Delegates and an additional **\$40.00** for Technology Connectivity for virtual Delegates, **\$20.00** for the Visitor's packet, and **\$2.00** for visitor badges.
- The 2025 Convention packets were distributed or mailed to all Institutes, Grand Officers, and Past Grand Presidents.
- The Member's Handbook was revised to include Voice of YLI information.
- The digital-colored alternate logo will be placed on the Scholarship documents, Member's Handbook, Memorial Service, Novena leaflet, and membership materials and these documents will be available on the website.

**ADDITIONAL March Board Meeting News:**

- The minutes from the November Board of Grand Directors' meeting were approved. Please let the Grand Secretary know if you would like a copy of the minutes.
- Proceedings from the 120<sup>th</sup> Grand Institute Convention in Reno, Nevada were distributed.

**\*Important Upcoming Reminders:**

**\*QUARTERLY REPORTS** for the quarter ending March 31<sup>st</sup> are due in this office no later than April 30, 2025. Checks for the **Per Capita Tax of \$3.50 per member, Grand Institute Assessment of \$0.25 per member, and Death Assessment of \$1.05 per Beneficial member** must accompany the reports. Please make checks payable to Young Ladies' Grand Institute and send them with two (2) copies of the report. This report is used by many committees to compile data for the upcoming convention. Therefore, they must be received by April 30, 2025.

**\*DELEGATES AND ALTERNATES FOR THE 121<sup>st</sup> GRAND INSTITUTE CONVENTION** are to be elected during April after the reading of your quarterly report and assessments are paid. Instructions concerning notification of membership, number of delegates, eligibility, etc., can be found in the Constitution, Article XV, pages 39-40. Credentials for Delegates and Alternates are included with this letter. Please review the "Instructions" from the Credential Committee.

**\*CANDIDATES FOR GRAND OFFICE** must submit their Voice of YLI ad and photo by **April 30, 2025**. Candidates for the Office of Grand 2<sup>nd</sup> Vice President must include a 50-word vision statement. The cost of the ad with last year's picture is **\$15.00**. An ad with a new picture is **\$20.00**. Your photo can be emailed/sent

directly to Debbie Dunn, Voice of YLI. Please make checks payable to **Young Ladies' Grand Institute** and send them with your **YLI Candidate Information** form to the Grand Secretary. It must be one page, typed and copy-ready. **Guidelines for Candidates** may be obtained from this office or by visiting our website – [ylionline.org](http://ylionline.org)

**IRS 990-N and CA FTB 199-N REMINDER:** For those who have not contacted the IRS recently, please note that they are now using a process called ID.me. ID.me is a 2-step identification process that verifies your identity. When creating an account, an email address and multi-factor authentication are required.

Each Institute is required to complete a 990-N (or 990 if gross receipts are more than \$50,000.00) on an **annual** basis. All California Institutes must also file a CA FTB 199-N. Both forms must be filed online. When filing your 990-N and CA FTB 199-N, please make sure the reporting period is April 1, 2024 – March 31, 2025. Your **ACCEPTED 990-N & CONFIRMED 199-N** must be submitted to the Grand Secretary's office by **May 31, 2025**. Also, please send the name and contact information (telephone and e-mail) of the person in your Institute who is responsible for filing the information.

If you have any questions, please contact June McJunkin, Grand Treasurer or Pat McGuire, Grand Secretary.

**GRAND PRESIDENT'S PROGRAM:** Chairman Pat McGuire hopes you have enjoyed learning more about what a wonderful experience music can make in the lives of children and adults. She is looking forward to reading your reports. Please send them to her by June 1, 2025. Call YLGI Office for Pat's contact information. A second copy of the report form is attached for your use.

Please make the following changes to the Institute/District Deputy list. Thank you.

- District Deputy - Arlene Adams - address should be "Street", not Road.

### **OFFICIAL VISITS OF GRAND PRESIDENT DEBRA RAMIREZ-CRUZ**

<b>APRIL</b>	<b>10</b>	235 St. Isidore, Yuba City, CA	<b>105<sup>th</sup> Anniversary</b>
	<b>12</b>	91 Queen of Peace, Lodi, CA	
	<b>13</b>	<b>PALM SUNDAY</b>	
	<b>14</b>	44 Livermore, Livermore, CA	
	<b>15</b>	128 Camillus, Rio Vista, CA	
	<b>20</b>	<b>EASTER SUNDAY</b>	
	<b>22</b>	253 Holy Disciples, Puyallup, WA	
	<b>26</b>	200 Ave Regina, Turlock, CA	<b>75<sup>th</sup> Anniversary</b>
<b>MAY</b>	<b>5</b>	67 Tahoma, Tacoma, WA	<b>95<sup>th</sup> Anniversary</b>
	<b>15</b>	136 Maureen, Cupertino, CA	
	<b>24</b>	143 Pomona, Pomona, CA	
	<b>27</b>	246 Our Lady of the Desert, Ephrata, WA	

### **OFFICIAL VISIT OF GRAND 1st VICE PRESIDENT Julie Kersting**

<b>MAY</b>	<b>6</b>	172 El Gabilan, Hollister, CA
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*May your Easter be full of revelations, peace, happiness, and blessings as you celebrate our risen lord Jesus! Christ!*

*With Sisterly Love, Hugs and Prayers,*

*Debra Ramirez-Cruz  
Grand President*

*Patricia McGuire  
Grand Secretary*

**ENCLOSURES:**

- Credential of Delegates and Alternates
- Certificate of Good Standing For Grand Officers and Past Grand Presidents
- Credential/Convention Forms Instructions
- Visitor Registration Form
- DeputyGram from Cece Artherholt, Chairman

# YOUNG LADIES' GRAND INSTITUTE



CREDENTIAL OF DELEGATES AND ALTERNATES TO THE \_\_\_\_\_ GRAND INSTITUTE

THE FOLLOWING OF \_\_\_\_\_ INSTITUTE NO. \_\_\_\_\_ YOUNG LADIES' GRAND  
INSTITUTE \_\_\_\_\_ REGULARLY ELECTED DELEGATES AND ALTERNATES ON  
(CITY, STATE)  
\_\_\_\_\_ IN 20\_\_\_\_. THE LAST QUARTERLY REPORT PRIOR TO THE ELECTION OF DELEGATES AND  
ALTERNATES WAS READ AND ACCEPTED ON \_\_\_\_\_ AND THE TOTAL MEMBERSHIP COUNT OF  
THE INSTITUTE WAS:      BENEFICIAL: \_\_\_\_\_ ASSOCIATE: \_\_\_\_\_ TOTAL: \_\_\_\_\_

## DELEGATES

NAME	MEMBERSHIP	LAST PAYMENT OF DUES	PAYING: PERIOD DUES COVERS		INDICATE ATTENDANCE OPTION <b>CHOOSE ONE</b>	
	"A" OR "B"	DATE AND AMOUNT	FROM:	TO:	IN PERSON	ZOOM
1						
2						
3						
4						

**PLEASE PROVIDE EMAIL & MAILING ADDRESSES FOR THOSE ATTENDING BY ZOOM:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

## ALTERNATES

NAME	MEMBERSHIP	LAST PAYMENT OF DUES	PAYING: PERIOD DUES COVERS		INDICATE ATTENDANCE OPTION	
	"A" OR "B"	DATE AND AMOUNT	FROM:	TO:	IN PERSON	LIVE STREAM
1						
2						
3						
4						

**SIGNED BY** \_\_\_\_\_ President      Dated: \_\_\_\_\_

\_\_\_\_\_ Recording Secretary

\_\_\_\_\_ Financial Secretary

TO BE FILED WITH THE GRAND SECRETARY IMMEDIATELY UPON ELECTION OF DELEGATES

SEE REVERSE FOR INSTRUCTIONS FOR NOT SENDING A DELEGATE TO CONVENTION

**YOUNG LADIES' GRAND INSTITUTE**

**VISITORS REGISTRATION**

**121<sup>st</sup> GRAND INSTITUTE CONVENTION**

**ALL VISITORS MUST PRE-REGISTER. THIS FORM MUST BE RETURNED TO GRAND INSTITUTE OFFICE.**

**DELEGATES DO NOT BELONG ON THIS FORM. ALTERNATES DO OR THEY WILL NOT RECEIVE A BADGE OR GRAND INSTITUTE REPORTS PACKET (WHICH MUST BE PAID FOR).**

**BADGES ARE NEEDED FOR SESSIONS ONLY.** MEALS DO NOT REQUIRE BADGES. NON-YLI MEMBERS DO NOT NEED A BADGE (FOR EXAMPLE: HUSBANDS OR OTHER FAMILY THAT ACCOMPANY YOU THAT ARE NOT YLI).

**INSTITUTE \_\_\_\_\_ NO. \_\_\_\_\_ CITY & STATE \_\_\_\_\_**

NAME & ADDRESS	MUST CHECK ONE COLUMN PER NAME			
	BADGE ONLY \$2.00	GRAND INST. REPORT PACKET \$20.00	IN PERSON	LIVE STREAM
1	3			
2	4			

## **Credential/Convention Forms Instructions:**

ALL FORMS AND CHECKS MUST BE POSTMARKED BY **JUNE 10<sup>TH</sup>**. PACKETS WILL NOT BE PRINTED AT CONVENTION AND TO ENSURE PACKETS ARE COMPLETED BEFORE CONVENTION PLEASE RETURN THEM PROMPTLY.

Only fill out Certificate of Good Standing for Grand Officers and Past Grand Presidents, if your institute has them. If not disregard form. **EACH PGP AND GRAND OFFICER registration is \$60 per person.**

Fill out form for Delegates and Alternates; list Delegates and indicate if they are attending in-person or by zoom (please include email address on line provided). **Please only choose one option, delegate cannot attend in person one day and zoom the next.** Please make sure you fill out the membership of the institute so we can make sure you are sending enough delegates or fill out the back side that you are not sending delegates or how many you are sending. **DELEGATES registration is \$60 per delegate.** DELEGATES attending by ZOOM there will be an additional **\$40 connectivity fee.**

Delegates fee includes an information packet.

**Alternates that want an information packet must be listed on the visitor's form. Packets are \$20.**

We will only be mailing packets to DELEGATES attending by zoom.

Delegates and Alternates cannot take turns, the delegate is elected to represent the institute from one convention to another. Alternates can take the place of delegates in an emergency. Please keep this in mind when electing delegates.

VISITORS DO NOT NEED BADGES IF THEY ARE ATTENDING MEALS ONLY.

YOU ONLY NEED A BADGE FOR SESSIONS. COST OF THE BADGE IS **\$2.00**. PLEASE DO NOT MARK BADGE IF YOU ARE NOT ATTENDING AS IT WILL CUT DOWN ON PRINTING AND FORM COSTS.

**Please send ONE check for Registration (credential form)**

**Send ONE check for packets for visitors please list visitors in memo line**

**MAKE ALL CHECKS PAYABLE TO: YOUNG LADIES' GRAND INSTITUTE**

**SEND CHECKS TO:**

**YOUNG LADIES' GRAND INSTITUTE  
P.O. Box 160286  
Sacramento, CA 95816**

**SEND CHECKS FOR SOCIAL EVENTS/FOOD TO:**

**Michelle Terra (Call YLGI office for address)**